



## *What is a citation?*

A citation acknowledges the research, ideas, work or contribution of a writer, artist or producer. **Citations** are references in written work to the sources used. Citations can refer to: books, journals, films, websites, photographs, interviews, personal communication, and any other work produced by another person. Most extensive work will contain citations (both in-text and at the end in a **bibliography** or list of works cited).

## *Why should I cite?*

As an academic student you have a responsibility to provide proper acknowledgment of your sources in your written work so as not to take credit for another's ideas. Failing to give a citation when using another's work is **plagiarism**, even if the lack of citation was unintentional. Therefore, always take care when you are conducting research to take note of whose work you are using and cite the original creator in your assessment. Providing citations in your work is also an excellent way to demonstrate your research on a particular topic and support your own ideas with facts and expert opinion. Additionally, providing a bibliography will enable readers to follow up and find the sources you have used for their own research or interest.

## *When do I cite?*

You should provide a citation every time you quote an author (report their exact words), every time you paraphrase an author (report what they say using your own words), every time you summarise an author's work, and every time you use specific facts or figures provided by an author.

## *What are the different styles of citation?*

There are many different referencing systems including Harvard, APA, MLA, etc. Different disciplines have their own preferences regarding referencing styles. Photography Studies College uses the Harvard style, based on Australia & Snooks & co 2002, *Style manual for authors, editors and printers*, 6<sup>th</sup> ed, John Wiley & Sons, Milton, Queensland (available from the College library).

## *How do I cite?*

**In-text citations:** In-text citations are put in brackets in the body of the text and contain only the author's name, date, and the page number if you are quoting directly. A page number is not included if you are paraphrasing the author's ideas instead of quoting directly. In-text citations can be placed at the beginning, middle or end of a sentence, as seen in the following examples:

**Beginning:** **Brown (2016, p.48)** asserts that 'in visual storytelling, few elements are as effective and as powerful as light and color'.

**Middle:** When discussing the various aspects of visual storytelling, **Brown (2016, p.48)** asserts that light and colour are 'effective and powerful' elements at the filmmaker's disposal.

**End:** It is argued that light and colour are two of the most useful elements at the filmmaker's disposal (**Brown, 2016**).

**Bibliography:** The full citation information including publication details is given at the end in a bibliography or list of works cited. The bibliography is written in alphabetical order based on the author's surname.

Some referencing examples are provided below. In addition, RMIT offers a free and interactive referencing tool which you may access at: <https://www.lib.rmit.edu.au/easy-cite/>

## Books & Journals: Print and Online

| SOURCE                                  | IN-TEXT CITATION   | BIBLIOGRAPHY  |
|---|--|---|
| One author                              | In filmmaking, it is argued that ‘few elements are as effective and as powerful as light and color’ (Brown 2016, p. 48).<br><b>Format:</b> Author's name Year (of publishing), page number/s.        | Brown, B 2016, <i>Cinematography: theory and practice: for cinematographers &amp; directors</i> , 3rd edn, Routledge, New York.<br><b>Format:</b> Author’s surname, author’s initials Year, <i>Title of book</i> , edition, Publisher, Place of publication.  |
| Two- three authors                      | A photography book has ‘lasting appeal to a very wide audience’ (Himes & Swanson 2011, p.9).<br><b>Format:</b> Author & Author Year, page number   | Himes, D & Swanson, M 2011, <i>Publish your photography book</i> , Princeton Architectural Press, New York.<br><b>Format:</b> Author & Author Year, <i>Title of book</i> , Publisher, Place of publication.   |
| More than three authors                 | Some argue that ‘digital images cannot be theorized according to frameworks of traditional photography’ (Browning et al. 2001, p.90).<br><b>Format:</b> First author’s name et al. Year, page number | Browning, V, Christie M, Chin L & Trippanu L 2001, <i>New Ways of Photographic Thinking</i> , Thames and Hudson, New York.<br><b>Format:</b> Author, Author, Author & Author Year, <i>Title of book</i> , Publisher, Place of publication.<br>Note: List all authors’ names   |
| Chapter in a book with multiple authors | Jens Eder claims that images ‘motivate political action by evoking emotions and affects’ (2017, p.63).<br><b>Format:</b> Author of chapter, Year, page number  | Eder, J 2017, ‘Affective image operations’, in J Eder & C Klonk (eds.), <i>Image operations: visual media and political conflict</i> , Manchester University Press, Manchester, pp.63-78.<br><b>Format:</b> Author of chapter Year, ‘name of chapter’, in name of editor (ed.), <i>Title of book</i> , Publisher, Place of publication, pages of chapter.<br>Note: place editor’s initials before last name (reverse usual order) |
| Secondary sources                       | Brown (cited in Smith 1995, p.99) reported that there are ‘no new movements in art’.<br><b>Format:</b> cited in + resource you actually read   | Smith, P 1995, <i>Art movements</i> , Phaidon, New York and London.<br><b>Format:</b> Author Year, <i>Title of book</i> , Publisher, Place of publication.<br>Note: reference the book/chapter/journal where you found the information.   |
| General ideas in books or articles      | Semiotics is the study of signs and sign processes (Chandler 2007).<br><b>Format:</b> Author, date of book published<br>Note: no page numbers  | Chandler, D 2007, <i>Semiotics: the basics</i> , 2 <sup>nd</sup> edn. Routledge, London.<br><b>Format:</b> Author Year, <i>Title of book</i> , edition, Publisher, Place of publication.  |

## Web Sources

| SOURCE                                 | IN-TEXT CITATION   | BIBLIOGRAPHY   |
|--|--|--|
| Webpage without an author              | <p>'At a time when digital images are rapidly created and consumed, this project considers the resurgent interest in experimental darkroom processes within contemporary photography' (Australian Centre for Photography 2014, para. 3).</p> <p><b>Format:</b> Name of website Year last updated (if you can find it), paragraph no.</p> | <p>Australian Centre for Photography 2014. Viewed 20 October 2015, &lt;<a href="https://acp.org.au/index.php/exhibitions/88-exhibitions/exc-2/517-exhibitions-thealchemists-details">https://acp.org.au/index.php/exhibitions/88-exhibitions/exc-2/517-exhibitions-thealchemists-details</a>&gt;.</p> <p><b>Format:</b> Name of website Year last updated, viewed Day Month Year, &lt;URL&gt;.</p>   |
| Webpage with an author                 | <p>Lyndal Walker states her 'interests in writing include essays, memoir, social commentary and participation in conferences concerned with the academic study of fashion' (Walker 2015, para. 5).</p> <p><b>Format:</b> Author, Year, para. no.</p>   | <p>Walker, L 2015, <i>Written work</i>, Lyndal Walker, viewed 20 October 2015, &lt;<a href="http://lyndalwalker.com/written-work/">http://lyndalwalker.com/written-work/</a>&gt;.</p> <p><b>Format:</b> Author Year, <i>Title of webpage</i>, Publication details (if available), viewed Day Month Year, &lt;URL&gt;.</p> <p>Note: if the publication year is not available, write n.d.</p>  |
| Online Video (e.g. Ted Talk)           | <p>Mac Stone claims that Florida's Everglades are a national treasure and should be protected (Stone 2015).</p> <p><b>Format:</b> Author (speaker) Year</p>  | <p>Stone, M 2015, <i>Stunning photos of the endangered everglades</i>, streaming video, March, TED, viewed 18 September 2015, &lt;<a href="https://www.ted.com/talks/mac_mac_stone_stunning_photos_of_the_endangered_everglades?language=en">https://www.ted.com/talks/mac_mac_stone_stunning_photos_of_the_endangered_everglades?language=en</a>&gt;.</p> <p><b>Format:</b> Author/creator Year uploaded, <i>Title of video</i>, Format/platform, Day Month uploaded, Publishing details (if supplied), viewed Day Month Year, &lt;URL&gt;.</p> |
| Social Media (Twitter, Facebook, etc.) | <p>Gilden (2018) feels that self-knowledge, not genius, is required to be a good photographer.</p> <p><b>Format:</b> Author/Username and Year</p>  | <p>Gilden, B 2018, <i>To be a good photographer</i>, 22 December, viewed 22 July 2019, &lt;<a href="https://twitter.com/brucegilden/status/1076421578144079872">https://twitter.com/brucegilden/status/1076421578144079872</a>&gt;.</p> <p><b>Format:</b> Author, Initial(s)/Username Year of post, <i>Title (or brief description of post)</i>, Day Month (date of post), viewed Day Month Year, &lt;URL&gt;.</p>   |
| Podcast                                | <p>Roberts discussed Henson's early influences (2014) and the impact on his later work.</p> <p><b>Format:</b> Author (speaker), Year</p>   | <p>Roberts, P 2014. <i>Contemporary Australian Photographers, part I</i>, Arts and Culture, 3 June, viewed 6 July 2015. &lt;<a href="https://artsandculturepodcast.com/2014/7/06/e1/">https://artsandculturepodcast.com/2014/7/06/e1/</a>&gt;.</p> <p><b>Format:</b> Author, Initial(s) Year, <i>Title of podcast</i>, Title of show (if any), Name of organization/website (if any), Day month (of posting, if any), viewed Day Month Year, &lt;URL&gt;.</p>  |

## Film, Video or DVD and other Creative Works

| SOURCE                                 | IN-TEXT CITATION   | BIBLIOGRAPHY   |
|--|--|--|
| Film (DVD)                             | <p>The Australian film <i>Samson and Delilah</i> (2009) won the Camera d'Or at Cannes Film Festival.</p> <p><b>Format:</b> <i>Title of film</i> (date of production)</p>   | <p><i>Samson and Delilah</i> 2009, DVD, Screen Australia, New South Wales, Film and Television Office, Scarlett Pictures Pty Ltd.</p> <p><b>Format:</b> <i>Title</i>, Year of production, format, Production Company, Place of publication (if any).</p>   |
| Creative work (viewed on the Internet) | <p>Max Dupain's <i>The Sunbaker</i> (1937) is an iconic Australian photograph.</p> <p><b>Format:</b> <i>Title of creative work</i> (Year created)</p>  | <p>Dupain, M 1937, <i>The Sunbaker</i>, photograph, viewed 12 October 2015. &lt;<a href="https://nga.gov.au/federation/Detail.cfm?WorkID=102513">https://nga.gov.au/federation/Detail.cfm?WorkID=102513</a>&gt;.</p> <p><b>Format:</b> Author Year of publication, <i>Title of image (or description)</i>, image type (i.e. photograph, painting, etc.), viewed Day Month Year, &lt;URL&gt;.</p> |
| Images (viewed in a book)              | <p>Lee Miller's <i>Scant Bottles</i> 1933 presents an abstracted form (Penrose, 1988, p.49).</p> <p><b>Format:</b> Artist, <i>Title Year created</i> and then in-text citation (Author of book, Year, figure no. or page no.).</p> | <p>Penrose, A 1988, <i>The Lives of Lee Miller</i>, Thames and Hudson, London.</p> <p><b>Format:</b> Author of book Year, <i>Title of book</i>, Publisher, Place of publication.</p>   |

## Personal Communication

| SOURCE  | IN-TEXT CITATION  | BIBLIOGRAPHY   |
|---|---|--|
| Personal Communication<br>(private letters, memos, email, phone conversations, personal interviews, etc.) | <p>K. Sherwood (personal communication, 8 September, 2014) confirmed that the photos were taken in the days following her daughter's death.</p> <p><b>Format:</b> personal communication, Day Month Year of communication</p> | These are cited in-text only, not in the Bibliography. |

## Other sources

| SOURCE            | IN-TEXT CITATION   | BIBLIOGRAPHY  |
|-------------------|--|---|
| Newspaper article | <p>Moss claims the current moral panic is 'indicative of a conservative trend in contemporary culture' (2014, p.2).</p> <p><b>Format:</b> Author, Year, page number)<br/>Note: author's name should be mentioned in citation or in brackets after the sentence with the date and page.</p> | <p>Moss, K 2014, 'The art world is shocked...again', <i>The Age</i>, 15 April, p.2.</p> <p><b>Format:</b> Author's name, 'title of article', <i>Title of newspaper</i>, Day Month published, page number.</p> |